**Rolla 31 Public School District**

**Invitation for Competitive Bid  
ERATE Program FY26  
Internal Connections – Managed Internal Broadband Service**

**Instructions to Vendors**

Award of this invitation for completive bid is contingent upon the approval of funding from the Schools and Libraries Universal Service Administrative Company. The successful bidder agrees to bill and receive a portion of the payment for the provision of goods and services described herein directly from the Universal Service Administrative Company (USAC), and/or the Schools and Libraries Division (SLD). Rolla 31 Public School District and the successful bidder will act in a reasonable manner and comply with any Schools and Libraries Universal Service Fund Program Requirements.

Contract will take effect on July 1, 2023 and continues through June 30, 2024. Should an extension be permitted by the Schools and Libraries Service Administrative Company the contract will be extended accordingly.

1. All questions or inquiries concerning this Invitation for Competitive Bids must be submitted through the CRW Consulting website for the appropriate ICFB.
2. All bids or proposals concerning this Invitation for Competitive Bids must be submitted through the CRW Consulting website for the appropriate ICFB.
3. If a contract is to be awarded as a result of the invitation for completive bid, it shall be awarded to the proponent who is responsible and whose proposal provides the best potential value to the Rolla 31 Public School District. Responsible means the capability in all respects to perform the contract requirements and the integrity and reliability to assure performance of the contract obligations.
4. Notice in writing to a proponent and the subsequent execution of a written agreement shall constitute the making of a contract. No proponent shall acquire any legal or equitable rights or privileges whatever until the contract is signed.
5. The contract will contain the relevant provisions of this invitation for completive bid and of the successful proposal, as well as such other terms as may be mutually agreed upon, whether arising from the proposal or as a result of any negotiations prior or subsequent thereto.
6. In the event of any inconsistency between invitation for completive bid, and the ensuing contract, the contract shall govern.
7. The Rolla 31 Public School District has the right to cancel this invitation for completive bid at any time and to reissue it for any reason whatsoever without incurring any liability and no proponent will have any claim against the Rolla 31 Public School District as a consequence.
8. Any amendments made by the Rolla 31 Public School District to the invitation for completive bid will be issued in writing and sent to all that have received the documents.
9. The Rolla 31 Public School District is not liable for any costs of preparation or presentation of proposals.
10. An evaluation committee will review each proposal. The Rolla 31 Public School District Board of Education will choose the winning proposal based on the evaluation factors for award. The Rolla 31 Public School District reserves the exclusive right to determine the qualitative aspects of all proposals relative to the evaluation criteria.
11. The proposal and accompanying documentation submitted by the proponents are the property of the Rolla 31 Public School District and will not be returned.
12. Vendor proposal in response to the IFCB will be incorporated into the final agreement between Rolla 31 Public School District and the selected vendor. The submitted proposal at a minimum should include the following sections:

* Services Rendered, project schedule and scope of work
* Itemized Pricing and Total Sheet Summary
* Exclusions
* Rolla 31 Public School District and Vendor Responsibilities
* Fees and Payments
* Legal Terms and Conditions

1. Vendors must include references for projects of similar size and scope that have been completed within the past two years. These references must be schools or school districts and contain the following:

* Job Location
* Contact name and telephone numbers
* Dates of contract
* Projection description
* Equipment installed

1. Vendors are to indicate which equipment or material of their proposal is ineligible for funding according to the SLD’s rules.

**Bid Conditions**

* Contractor shall provide references showing experience on similar size projects listing the name of the project, contact name, telephone number and a brief description of the project and completion date. The school representative reserves the right to contact any and all references to determine qualifications for the project.
* Contract shall provide a project manager for the installation who shall act as a single point of contact for all activities regarding the project. Contractor’s project manager shall be responsible for all aspects of the work, shall have the authority to make immediate decisions regarding changes to the work and shall document progress via various status meetings with the School Representative.
* Contractors are responsible for all errors or omissions in their bids, and any such errors or omissions will not server to diminish their obligations to the Rolla 31 Public School District.
* The contractor, performing as an independent contractor hereunder, shall be fully responsible for providing Worker’s Compensation or other applicable insurance coverage for itself and its employees. Rolla 31 Public School District shall have no responsibility of liability for such insurance coverage.

**Purpose of IFCB**

To solicit from qualified service providers for managed internal broadband services. This project is for providing network and Internet access. The scope of the project will be as follows:

**Proposal Requirements and Project Scope**

The scope of work consists of all labor to define a complete and functional managed internal broadband service. The intent is to provide all pertinent information to allow the vendor to bid a complete installation.

The Rolla 31 Public School District requests network support and management of current network infrastructure and services. The district is seeking vendors to manage district owned equipment or equivalent equipment compatible with the district’s current network infrastructure.

**Requirements**

* Provide 3- & 5-year contract term options
* This service type includes support of current owned eligible equipment (switches, wireless access points, and wireless controllers). Eligible products are located at the applicant’s site and are necessary for data information transport to classrooms.
* Provide a platform for the local district IT staff to manage the authentications and connections for end users on the wired and wireless network ensuring appropriate user access and reliable network sessions.
* Enable accurate enforcement of network access policies
* Facilitate network uptime by allowing connectivity to the network by end users

Rolla 31 Public School District will accept competitive bids for managed internal broadband service on the following district owned eligible network equipment to provide network and Internet access.

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| --- | --- |
| Qty. | Description |
| 92 | Aruba AP 225 |
| 126 | Aruba AP 305 |
| 53 | Aruba AP 315 |
| 13 | Aruba AP 325 |
| 5 | Aruba AP 365/367 |
| 8 | Aruba AP 375/377 |
| 171 | Aruba AP 505 |
| 52 | Aruba AP 515 |
| 2 | Aruba 7210 Mobility Controllers |
| 38 | Aruba / HP Procurve Switches |

All responding companies must be registered certified providers in the State of Missouri with the ability to supply services and installation to Rolla 31 Public School District. As per Board policy DJF-1 (AP), responding companies’ location in the State of Missouri will be given preference. All responding companies must be in good standing with the SLD.

**Award of project**

Contingent upon funding from the SLD